



*A new beginning for a woman and her unborn child.*

**Hannah House**  
Maternity Home

P.O. Box 782  
Gilmer, Texas 75644  
Email: [admin@plministries.org](mailto:admin@plministries.org)  
Website: [www.plministries.org](http://www.plministries.org)  
Office Ph. 903-238-5351 or 903-238-7463

Volunteer,

Thank you so much for wanting to serve and bless the women that are at Hannah House. We are thrilled to get your application and get you set up to help us! If you could fill out the following information and return to us that would be great! The sooner we have your application we can set you up to love on the women that come into our program.

Here is our information to return the application or if you have future questions:

Hannah House Maternity Home

PO Box 6081

Longview, Texas 75608

903-238-5351

903-238-7463

[admin@plministries.org](mailto:admin@plministries.org)

[www.plministries.org](http://www.plministries.org)

Attn: Melanie Wright



*A new beginning for a woman and her unborn child.*

**Hannah House**  
Maternity Home

P.O. Box 782  
Gilmer, Texas 75644  
Email: [admin@plministries.org](mailto:admin@plministries.org)  
Website: [www.plministries.org](http://www.plministries.org)  
Office Ph. 903-238-5351 or 903-238-7463

Promiseland Ministries, Inc.

Hannah House Maternity Home

### Volunteer Statement of Confidentiality

I understand that as a volunteer of Promiseland Ministries, I may have access to data, files, records, documents and conversations, which are confidential and/or proprietary in nature. This access may include the ability to update/change/copy, files or records. Access may be directly authorized and controlled through electronic media such as microcomputers, file servers, computer terminals or voice communications which may utilize a unique access ID and/or password. I will to the best of my ability, take all necessary precautions to maintain the confidentiality and integrity of all client files and records.

I also understand that as a volunteer I may handle confidential information regarding clients, organizations, providers and/or employees; including but not limited to personal and financial information. All of such information must be treated with the strictest of confidence.

I recognize that by reason of my routine duties, I may come into the possession of information concerning the services performed by and for a client, even though I may not take any direct part in or furnish the services performed for a client. I agree that, except as directed by the agency, I will not at any time, during or after my employment with this agency, disclose any such information to any person whatsoever, or permit any person whatsoever to examine or make copies of any reports or other documents in my possession that have in any way to do with a client.

I will take all necessary precautions to safeguard the confidentiality of business related information: personnel: salary, employee health, and all other agency, client or vendor information, unless such information is authorized for release in accordance with Promiseland Ministries policies and/or procedures. Routine safeguards including the proper storage, retention and disposal or organization information will apply. It also includes not discussing any specific aspects of organization information unless in the context of appropriate business transactions.

I understand that the unauthorized access, modification, release and/or disposal of any client information and any contribution to the unauthorized use of such data may result in prosecution under Federal, State, and/or local statutes and/or civil litigation, including injunctive relief.



*A new beginning for a woman and her unborn child.*

**Hannah House**  
Maternity Home

P.O. Box 782  
Gilmer, Texas 75644  
Email: [admin@plministries.org](mailto:admin@plministries.org)  
Website: [www.plministries.org](http://www.plministries.org)  
Office Ph. 903-238-5351 or 903-238-7463

## Philosophy & Policy on Adoption and Parenting

It is important that the staff, Board of Directors and volunteers not give any advice to the young women at Hannah House Maternity Home about whether they should parent or place their child for adoption. Each week they receive counseling from professional counselors who represent both alternatives and help them develop a plan that is unique to each situation. The birthmother, her parents, sometimes the birthfather and his parents and the counselors work together in this process.

Because the young women are going through a confusing time in their lives, they may change their minds often during the week and months before their due date. Therefore, it is essential that we neither affirm nor discourage any decision a birthmother may voluntarily verbalize. In the event a birthmother should volunteer any information on this topic, lovingly tell her that you will pray for her and know that God will direct her in her decision.

### ***Adoption Policy for Board Members, Staff and Volunteers:***

The staff, volunteers and Board members of the Hannah House ministry will not be allowed to adopt or assume custody of a birthmother or her baby upon birth.

Due to the sensitive nature of decisions regarding adoption, it would be a conflict of interest for employees of Promiseland Ministries to pursue adoption while employed by Hannah House. Furthermore, the staff and Board members are not allowed to provide names of couples seeking adoption to birthmothers who are making adoption plans. They can refer their friends and relatives to appropriate adoption agencies in Texas.



*A new beginning for a woman and her unborn child.*

*Hannah House*  
Maternity Home

P.O. Box 782  
Gilmer, Texas 75644  
Email: [admin@plministries.org](mailto:admin@plministries.org)  
Website: [www.plministries.org](http://www.plministries.org)  
Office Ph. 903-238-5351 or 903-238-7463

#### Statement of Faith:

We the board of directors, staff, and volunteers of  
Promiseland Ministries, Inc. & Hannah House Maternity Home believe:

- The Word of God (Bible) is the inerrant word of God inspired by God and written by men.
- The God of the universe is the author of all creation in the heavens and the earth.
- The immaculate conception, birth, life, ministry, death on a cross for our sins, and resurrection of Jesus Christ.
- The redemption and forgiveness of sin through a living relationship with Jesus Christ.
- The sovereignty of God in all things.
- Salvation comes by grace through faith, and is not of ourselves or anything that we can do to earn it. It is a gift from God.
- God is the author, provider, and authority of Promiseland Ministries, Inc.
- Only God can change hearts and bring about sanctification through the Holy Spirit in our lives.
- We believe in faith that God will continue to work in our lives as well as those who come into the ministry He has ordained.
- God is the author of faith and is faithful to provide all things that we need.



*A new beginning for a woman and her unborn child.*

**Hannah House**  
Maternity Home

P.O. Box 782  
Gilmer, Texas 75644  
Email: [admin@plministries.org](mailto:admin@plministries.org)  
Website: [www.plministries.org](http://www.plministries.org)  
Office Ph. 903-238-5351 or 903-238-7463

### Volunteer Information:

Name: \_\_\_\_\_ Phone#: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Church: \_\_\_\_\_ Availability: \_\_\_\_\_

Abilities/Skills: \_\_\_\_\_

---

It is imperative for the safety of our residents that we request a background check on all of our volunteers, employees, and board members. For purposes of evaluating your application for volunteer service or for employment purposes, Promiseland Ministries, Inc./Hannah House Maternity Home, its affiliates and/or agents may obtain a background check. The background check will consist of a criminal history check, sex offender check, review of driving records, and warrants. A background check will be run in every county of residence.

I \_\_\_\_\_, hereby authorize Promiseland Ministries, Inc./Hannah House Maternity Home and its designated agents and representatives to conduct a comprehensive review of my background to be generated for employment and/or volunteer purposes.

This Background Check Consent statement in original, faxed, photocopied, or electronic form will be valid for any such reports that Promiseland Ministries, Inc./Hannah House Maternity Home may request.

***By my voluntary signature, I hereby acknowledge that I have reviewed, understood, and agree with, the above Background Check Consent and this Authorization.***

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Staff

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Background Check Information Needed**

Name: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Driver's License Number: \_\_\_\_\_ State: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Male          Female

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

County of Residence: \_\_\_\_\_

Home Telephone Number: \_\_\_\_\_

All Other Cities of Residence in Texas: \_\_\_\_\_

Have You Lived Outside of Texas in the Last 5 Years? \_\_\_\_\_

If yes, list previous addresses outside of Texas, including county:

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

County: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

County: \_\_\_\_\_

Other Names Used:

Name: \_\_\_\_\_

Name \_\_\_\_\_





*A new beginning for a woman and her unborn child.*

**Hannah House**  
Maternity Home

P.O. Box 782  
Gilmer, Texas 75644  
Email: [admin@plministries.org](mailto:admin@plministries.org)  
Website: [www.plministries.org](http://www.plministries.org)  
Office Ph. 903-238-5351 or 903-238-7463

I understand and accept the terms of the **Statement of Confidentiality**.

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

Volunteer

Signature: \_\_\_\_\_ DATE: \_\_\_\_\_

I have read and understand the above statements and agree to the terms regarding policy on **Adoption & Parenting**.

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

Volunteer

Signature: \_\_\_\_\_ DATE: \_\_\_\_\_

I understand and accept the terms of the **Statement of Faith**.

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

Volunteer

Signature: \_\_\_\_\_ DATE: \_\_\_\_\_